

LSUA Faculty/ Professional Staff Hiring Checklist

_____ Original Letter of Application

_____ Vita

_____ Three Recent Letters of Reference

References Checked:

University/Business	Contact	By	Date
---------------------	---------	----	------

University/Business	Contact	By	Date
---------------------	---------	----	------

University/Business	Contact	By	Date
---------------------	---------	----	------

_____ Transcripts

University	Degree
------------	--------

University	Degree
------------	--------

University	Degree
------------	--------

_____ *Certification of Proficiency in Written and Oral English

_____ *Faculty Credentials Documentation Signed By _____

* Not applicable for professional staff.