
Legislative Auditor**Memorandum**

Baton Rouge Office
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TO: Kenn Posey
Director of Student Aid & Scholarships

FROM: Denee Thornton
Staff Auditor

DATE: July 6, 2005

SUBJECT: LSU-A Student Financial Aid

Per our telephone discussion last month, I am planning to come to the LSUA campus on Monday, August 1, 2005, to perform the audit of Federal Student Financial Aid at LSUA for fiscal year 2004-2005. The audit should take approximately two weeks.

Below is a list of FYE 6/30/05 related items I would like for you to provide by Monday, July 18, 2005, if possible through campus mail, e-mail, or other:

1. Population of Title IV students.
2. Population of Title IV students that received all "F's" or "incomplete" grades and should include the Summer 2004, Fall 2004, and Spring 2005 semesters.
3. Population of Title IV students who resigned during FYE 6/30/05 grades and should include the Summer 2004, Fall 2004, and Spring 2005 semesters.
4. Population of Title IV students with drops.
5. A signed copy of last year's FISAP (Report year 2003-04) and supporting documentation.
6. A copy of the "Waiver of Institutional Share Requirement under FWS & SEOG for the 2004-2005 award year."
7. A copy of the 2004-2005 "Official Notice of Funding."
8. A copy of the 2003-2004 "Official Notice of Funding."
9. GAPS Activity Report and supporting documentation, as of 6/30/05.
10. Copies of all FWS agreements with off-campus employers.

If you have any questions, please call me at (225) 578-2146 or 578-2147.